

Print List in Order By: 2
1 - Fund (Page Break by Fund)
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Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT 10121			Commissioners			
	Leiviska/Travis 01-001-000-0000-6330		241.20	LEIVISKA-MILEAGE REIMBURSE. 11/06/2024 12/11/2024	12202024	Transportation/Travel/Parking	N
	10121 Leiviska/Travis		241.20	1 Transactions			
1	DEPT Total:		241.20	Commissioners	1 Vendors	1 Transactions	
12	DEPT 2810			Court Administration			
	Larson/Shari S 01-012-000-0000-6263		806.33	01-FA-11-489	01-FA-11-489	Contract Legal Services	Y
	01-012-000-0000-6263		131.25	01-FA-24-337	01-FA-24-337	Contract Legal Services	Y
	01-012-000-0000-6263		225.04	01-JV-23-341	01-JV-23-341	Contract Legal Services	Y
	01-012-000-0000-6263		1,781.31	01-JV-23-449, 450-51	01-JV-23-449, 450-51	Contract Legal Services	Y
	01-012-000-0000-6263		1,295.83	01-JV-23-496	01-JV-23-496	Contract Legal Services	Y
	01-012-000-0000-6263		972.80	01-JV-23-768	01-JV-23-768	Contract Legal Services	Y
	01-012-000-0000-6263		375.00	01-JV-23-825	01-JV-23-825	Contract Legal Services	Y
	01-012-000-0000-6263		687.50	01-JV-24-333	01-JV-24-333	Contract Legal Services	Y
	01-012-000-0000-6263		306.25	01-PR-13-718	01-PR-13-718	Contract Legal Services	Y
	2810 Larson/Shari S		6,581.31	9 Transactions			
12	DEPT Total:		6,581.31	Court Administration	1 Vendors	9 Transactions	
40	DEPT 86222			Auditor			
	Aitkin Independent Age 01-040-000-0000-6230		204.00	PROPOSED BUDGET.PROPERTY TAX 12/04/2024 12/04/2024	1435234	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		204.00	PROPOSED BUDGET.PROPERTY TAX 12/11/2024 12/11/2024	1435234	Printing, Publishing & Adv	Y
	86222 Aitkin Independent Age		408.00	2 Transactions			
	999999000 LAND TITLE, INC. 01-040-000-0000-5081		9.66	REFUND MRT DOC #485259	MRT REFUND	Mortgage Registry-3%	N
	999999000 LAND TITLE, INC.		9.66	1 Transactions			
40	DEPT Total:		417.66	Auditor	2 Vendors	3 Transactions	
42	DEPT			Treasurer			

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86235	The Office Shop Inc 01-042-000-0000-6405		71.48	NEW STAMP FOR PAYROLL	1149250-0	Office Supplies	N
86235	The Office Shop Inc		71.48	1 Transactions			
42	DEPT Total:		71.48	Treasurer	1 Vendors	1 Transactions	
43	DEPT			Assessor			
10396	Rono/Gabby 01-043-000-0000-6330		158.46	MILEAGE-MAAO TRAINING 1/8-1/11	9283	Transportation/Travel/Parking	N
10396	Rono/Gabby		158.46	1 Transactions			
86235	The Office Shop Inc 01-043-000-0000-6405		41.45	PENS FOR ASSESSORS OFFICE	1149631-0	Office Supplies	N
86235	The Office Shop Inc		41.45	1 Transactions			
4885	Tibbetts/Lori Ruth 01-043-000-0000-6405		10.68	BATTERIES	1878-207443	Office Supplies	N
4885	Tibbetts/Lori Ruth		10.68	1 Transactions			
43	DEPT Total:		210.59	Assessor	3 Vendors	3 Transactions	
44	DEPT			Central Services			
783	Canon Financial Services, Inc 01-044-000-0000-6342		225.51	COPIER CONTRACT DEC. 2024 12/01/2024 12/31/2024	36881634	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		225.51	1 Transactions			
13722	Quadient (Treasurer) 01-044-048-0000-6205		3,775.48	POSTAGE	17570993	Postage	N
13722	Quadient (Treasurer)		3,775.48	1 Transactions			
44	DEPT Total:		4,000.99	Central Services	2 Vendors	2 Transactions	
45	DEPT			Motor Pool			
13934	The Tire Barn 01-045-000-0000-6302		86.87	OIL,FILTER ROTATE TIRES	76454	Vehicle Maintenance	N
13934	The Tire Barn		86.87	1 Transactions			

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
45	DEPT Total:		86.87	Motor Pool	1 Vendors	1 Transactions
49	DEPT			Information Technologies		
783	Canon Financial Services, Inc					
	01-049-000-0000-6342		47.07	IT COPIER MONTHLY	37328455	Office Equipment Rental/Contracts N
	783 Canon Financial Services, Inc		47.07		1 Transactions	
10231	eGoldfax					
	01-049-000-0000-6266		169.37	EGOLD FAX MONTHLY	EGOLD-12086414	Software Fees/License Fees N
	10231 eGoldfax		169.37		1 Transactions	
49	DEPT Total:		216.44	Information Technologies	2 Vendors	2 Transactions
52	DEPT			Administration		
9542	Seibert/Jessica					
	01-052-000-0000-6330		145.92	SEIBERT-MILEAGE REIMBURSE.	12202024	Transportation/Travel/Parking N
				12/08/2024 12/10/2024		
	9542 Seibert/Jessica		145.92		1 Transactions	
52	DEPT Total:		145.92	Administration	1 Vendors	1 Transactions
53	DEPT			Human Resources		
9561	Amazon Business					
	01-053-000-0000-6405		85.89	CABINET FOR CONF. RM 3	1D14-CMJD-7KYL	Office Supplies N
				12/17/2024 12/23/2024		
	01-053-000-0000-6405		374.99	PRINTER FOR NIKKI	1XJ1-FP3X-QKPK	Office Supplies N
				12/18/2024 12/18/2024		
	9561 Amazon Business		460.88		2 Transactions	
53	DEPT Total:		460.88	Human Resources	1 Vendors	2 Transactions
100	DEPT			Recorder		
10366	ArcaSearch, LLC					
	01-100-196-0000-6360		88,776.71	DOCUMENT PRESERVATION ARCHIVE	41003-02	Services, Labor, Contracts-Recorder's Y
	10366 ArcaSearch, LLC		88,776.71		1 Transactions	
13850	NORTHSTAR					
	01-100-000-0000-6405		192.82	SECURITY PAPER-NEW SEAL	VITAL CERTIFICATE	Office Supplies N

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
13850	NORTHSTAR		192.82		1 Transactions		
100	DEPT Total:		88,969.53	Recorder	2 Vendors	2 Transactions	
110	DEPT			Courthouse Maintenance			
86467	Auto Value Aitkin						
	01-110-000-0000-6422		7.95	COOLANT HOSE	40247286	Janitorial Supplies	N
	01-110-000-0000-6422		191.16	BELTS AND HOSES AHU 2	40248738	Janitorial Supplies	N
86467	Auto Value Aitkin		199.11		2 Transactions		
8287	Mn Dept Of Labor & Industry						
	01-110-000-0000-6271		30.00	YEARLY PERMITS OF BOILERS	ABR0343786X	Inspection Fees	N
8287	Mn Dept Of Labor & Industry		30.00		1 Transactions		
110	DEPT Total:		229.11	Courthouse Maintenance	2 Vendors	3 Transactions	
120	DEPT			Veterans Service			
86235	The Office Shop Inc						
	01-120-000-0000-6405		137.57	OFFICE SHOP CALENDARS	1149284-0	Office Supplies	N
86235	The Office Shop Inc		137.57		1 Transactions		
3518	Voyageur Press Of Mcgregor, Inc						
	01-120-000-0000-6360		47.00	V PRESS SUBSCRIPTION	49789	Services, Labor, Contracts	N
				01/01/2025 12/31/2025			
	01-120-000-0000-6230		125.00	V PRESS DECEMBER	49862	Printing, Publishing & Adv	N
				12/24/2024 12/24/2024			
3518	Voyageur Press Of Mcgregor, Inc		172.00		2 Transactions		
120	DEPT Total:		309.57	Veterans Service	2 Vendors	3 Transactions	
122	DEPT			Planning & Zoning			
783	Canon Financial Services, Inc						
	01-122-000-0000-6342		219.42	MONTHLY COPIER CONTRACT	36881630	Office Equipment Rental/Contracts	N
				12/01/2024 12/31/2024			
783	Canon Financial Services, Inc		219.42		1 Transactions		
15142	Christensen/Charles						
	01-122-000-0000-6278		90.00	PC MEETING	121924	Advisory Board/Committee Per Diem	Y

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
15142	Christensen/Charles	01-122-038-0000-6330			115.91	PC MILEAGE		121924		BOA/PC Mileage		N
					205.91		2 Transactions					
14832	Kulifaj / Stephen	01-122-000-0000-6278			110.00	PC MEETING		121924		Advisory Board/Committee Per Diem		Y
		01-122-038-0000-6330			129.31	PC MILEAGE		121924		BOA/PC Mileage		N
14832	Kulifaj / Stephen				239.31		2 Transactions					
11990	Lange/David	01-122-000-0000-6278			100.00	PC MEETING		121924		Advisory Board/Committee Per Diem		Y
		01-122-038-0000-6330			71.02	PC MILEAGE		121924		BOA/PC Mileage		N
11990	Lange/David				171.02		2 Transactions					
13424	Sonnee/Dennise J	01-122-000-0000-6278			90.00	PC MEETING		121924		Advisory Board/Committee Per Diem		Y
		01-122-038-0000-6330			77.05	PC MILEAGE		121924		BOA/PC Mileage		N
13424	Sonnee/Dennise J				167.05		2 Transactions					
122	DEPT Total:				1,002.71	Planning & Zoning			5 Vendors		9 Transactions	
257	DEPT					Community Corrections						
14563	Anoka County Corrections	01-257-255-0000-6269			20.25	RJC CONTRACT - RX ONLY	11/01/2024 11/30/2024	959-1000002-1		Juvenile Detention		N
		01-257-255-0000-6269			11,169.50	JUV DET NONSECURE EVAL/PROGRAM	11/01/2024 11/30/2024	960-1000002-1		Juvenile Detention		N
14563	Anoka County Corrections				11,189.75		2 Transactions					
257	DEPT Total:				11,189.75	Community Corrections			1 Vendors		2 Transactions	
500	DEPT					Library And Historical Society						
9764	Gerber/Marcia Lynn	01-500-500-0000-6278			350.00	2024 ECRL PER DIEMS	01/08/2024 12/09/2024	2024		Advisory Board/Committee Per Diem		Y
9764	Gerber/Marcia Lynn				350.00		1 Transactions					
500	DEPT Total:				350.00	Library And Historical Society			1 Vendors		1 Transactions	

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	Fund Total:		114,484.01	General Fund		45 Transactions

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
0	DEPT			Undesignated			
	999999000 LAND TITLE, INC.						
	09-000-000-0000-2026		312.34	REFUND MRT DOC #485259	MRT REFUND	State Share Of Mortgage Registry (97%)	N
	999999000 LAND TITLE, INC.		312.34	1 Transactions			
0	DEPT Total:		312.34	Undesignated	1 Vendors		1 Transactions
9	Fund Total:		312.34	State			1 Transactions

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
1735	Gelhar/Rita 10-900-000-0000-2300		683.50	REFUND BOND	14373	Timber Permit Bonds	N
	1735 Gelhar/Rita		683.50	1 Transactions			
900	DEPT Total:		683.50	Timber Permit Bonds	1 Vendors	1 Transactions	
923	DEPT			Forfeited Tax Sales			
86467	Auto Value Aitkin 10-923-000-0000-6590		51.39	POR-15 SEMI-GLOSS BL	40251972	Repair & Maintenance Supplies	N
	86467 Auto Value Aitkin		51.39	1 Transactions			
	1735 Gelhar/Rita						
	10-923-000-0000-6820		500.00	REFUND DOWNPAYMENT	14185	Refunds & Reimbursements	N
	10-923-000-0000-6820		84.40	REFUND DOWNPAYMENT	14185	Refunds & Reimbursements	N
	10-923-000-0000-6820		1,050.19	REFUND DOWNPAYMENT	14215	Refunds & Reimbursements	N
	10-923-000-0000-6820		989.46	REFUND DOWNPAYMENT	14299	Refunds & Reimbursements	N
	10-923-000-0000-6820		1,060.88	REFUND DOWNPAYMENT	14334	Refunds & Reimbursements	N
	10-923-000-0000-6820		1,178.18	REFUND DOWNPAYMENT	14341	Refunds & Reimbursements	N
	10-923-000-0000-6820		686.19	REFUND BALANCE	14373	Refunds & Reimbursements	N
	10-923-000-0000-6820		500.00	REFUND DOWNPAYMENT	14756	Refunds & Reimbursements	N
	1735 Gelhar/Rita		6,049.30	8 Transactions			
	4070 Riley Auto Supply						
	10-923-000-0000-6590		52.09	HOSE FIT 3/8" 5.585# HYD HOSE	645444	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		66.06	HOSE FIT 3/8" 5.585 HYD HO SLE	645445	Repair & Maintenance Supplies	N
	4070 Riley Auto Supply		118.15	2 Transactions			
	15229 Thompson/Dennis J						
	10-923-000-0000-6330		21.20	TO LLCC FOUNDATION MTG	122024	Transportation/Travel/Parking	N
	15229 Thompson/Dennis J		21.20	1 Transactions			
923	DEPT Total:		6,240.04	Forfeited Tax Sales	4 Vendors	12 Transactions	
926	DEPT			Law Library			
5173	Thomson Reuters-West Publishing 10-926-000-0000-6455		1,750.22	ONLINE SUBSCRIPTION	851123209	Law Books	N
				11/01/2024 11/30/2024			

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 10 Trust

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	10-926-000-0000-6455		1,259.61	LIBRARY PLAN	851200813	Law Books N
				12/01/2024 12/31/2024		
5173	Thomson Reuters-West Publishing		3,009.83		2 Transactions	
926	DEPT Total:		3,009.83	Law Library	1 Vendors	2 Transactions
10	Fund Total:		9,933.37	Trust		15 Transactions

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT		Resource Management			
	10024 Bobcat of Brainerd					
	11-925-000-0000-6590		76.62	WIPER ARM AND BLADE	102457	Repair & Maintenance Supplies N
	10024 Bobcat of Brainerd		76.62	1 Transactions		
925	DEPT Total:		76.62	Resource Management	1 Vendors	1 Transactions
11	Fund Total:		76.62	Forest Development		1 Transactions

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
943	DEPT		Taxes And Penalties			
999999000	BILDERBACK/RANDY					
	13-943-000-0000-2001		436.00	PROPERTY TAX OVERPAYMENT - P3	3090	Cur - Property Taxes
				1 Transactions		N
943	DEPT Total:		436.00	Taxes And Penalties	1 Vendors	1 Transactions
13	Fund Total:		436.00	Taxes & Penalties		1 Transactions

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
11419	Beaudry Oil & Service, Inc. 19-521-000-0000-6254		571.38	PROPANE	2788533	Utilities-Gas and Electric	N
11419	Beaudry Oil & Service, Inc.		571.38	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		743.34	ENERGY CENTER	271300502	Utilities-Gas and Electric	N
	19-521-000-0000-6254		752.88	DINING HALL	271300601	Utilities-Gas and Electric	N
	19-521-000-0000-6254		875.24	NORTH STAR LODGE	271300703	Utilities-Gas and Electric	N
	19-521-000-0000-6254		65.33	PARKING LOT	271300801	Utilities-Gas and Electric	N
	19-521-000-0000-6254		74.49	STAFF RESIDENCE	271300901	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		2,511.28	5 Transactions			
521	DEPT Total:		3,082.66	LLCC Administration	2 Vendors	6 Transactions	
523	DEPT			LLCC Food			
10076	PFS Minnesota 19-523-000-0000-6418		607.27	GROCERIES	74621565	Groceries-Students	N
10076	PFS Minnesota		607.27	1 Transactions			
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418		622.71	GROCERIES	558469-00	Groceries-Students	N
	19-523-000-0000-6418		53.28	GROCERIES	558970-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc		675.99	2 Transactions			
523	DEPT Total:		1,283.26	LLCC Food	2 Vendors	3 Transactions	
524	DEPT			LLCC Maintenance			
10365	Antoine Electric, Inc. 19-524-000-0000-6360		548.51	FIX COMPRESSOR FIRE SUPPRESSIO	24960	Services, Labor, Contracts	N
10365	Antoine Electric, Inc.		548.51	1 Transactions			
9658	McMillan/Dave 19-524-000-0000-6268		37.99	SERVSAFE FOR DP. PAID BY DAVE	16N9406774	Staff Training, Development	N
9658	McMillan/Dave		37.99	1 Transactions			
524	DEPT Total:		586.50	LLCC Maintenance	2 Vendors	2 Transactions	

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

19 Long Lake Conservation Cen

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
19	Fund Total:		4,952.42	Long Lake Conservation Center		11 Transactions

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 21 Parks

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
86467	Auto Value Aitkin 21-520-000-0000-6450		53.92	CUT WHEEL KNOT WIRE GRIT SANDI	40251972	Field Supplies	N
86467	Auto Value Aitkin		53.92	1 Transactions			
13725	Beartooth Hardware Inc 21-520-000-0000-6523		9.98	WINDSHIELD WASH ACE GAL	52359	Misc Bldg & Shop Supplies	N
13725	Beartooth Hardware Inc		9.98	1 Transactions			
520	DEPT Total:		63.90	Parks	2 Vendors	2 Transactions	
21	Fund Total:		63.90	Parks		2 Transactions	
	Final Total:		130,258.66	45 Vendors	76 Transactions		

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	114,484.01	General Fund
9	312.34	State
10	9,933.37	Trust
11	76.62	Forest Development
13	436.00	Taxes & Penalties
19	4,952.42	Long Lake Conservation Center
21	63.90	Parks
All Funds	130,258.66	Total

Approved by,

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